



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1400 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING
Tuesday, February 5, 2019

MINUTES

1. CLOSED SESSION

A. Public Comments

At 5:01 p.m., President Connolly announced that there were no comment cards submitted and the Board then convened into Closed Session, where the following items were discussed:

- B. Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957**
- C. Conference with Legal Counsel – Anticipated Litigation. Initiation of litigation pursuant to Government Code Section 54956.9(d)(4). Number of cases: 1.**
- D. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant Government Code Section 54956.9(d)(2). Number of cases: 1.**
- E. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT) and California School Employees Association (CSEA)**

Closed Session ended at 5:50 p.m.

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:00 p.m.

Board Members present: President Betsy Connolly, Vice President Cindy Goldberg, Sandee Everett, Bill Gorback, and Jenny Fitzgerald.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Connolly announced that the following items were discussed in Closed Session:

- B. Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957**
- C. Conference with Legal Counsel – Anticipated Litigation. Initiation of litigation pursuant to Government Code Section 54956.9(d)(4). Number of cases: 1.**

- D. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: 1.**
- E. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT) and California School Employees Association (CSEA)**

D. Approval of the Agenda

Mrs. Everett moved to approve the agenda with the amendment to pull Consent Agenda items 8A and 8F, seconded by Mr. Gorbach. President Connolly asked if there was any discussion, which there was none. **Motion carried 5-0.**

E. Reports from Student Reporters

Students reported on: employees that are retiring and new at the school sites, student enrollment, success seminars for new and returning students, college acceptance letters, Moorpark College registration for seniors, student Outdoor School counselors, student recognition awards, winter dances, Students of Character dinner, Valentine's Day activities, rallies and themes, sports and visual-performing arts awards and achievements, American Legion girls and boys delegate selection, Autism celebration and Lunch Bunch events, guest speakers, ASB Annual Leadership Retreats, cap and gown distribution, graduation preparation, senior activities, trips to the CADA Conference, prom and talent shows.

F. Reports from Parent Support Organizations

Parent Teacher Association (PTA): Rocky Capobianco spoke about the Principals' Roundtable and Counselors Association meeting and thanked Lou Lichtl and Lisa Miller for their preparation for these events. He also talked about the presentation from SEDAC about inclusion in PTA events for students with special needs, and mentioned the free cardiac screening at Westlake High School on February 9 for children aged 12-24.

Conejo Schools Foundation (CSF): Sue Wells, Executive Vice President, spoke about the workshop series with Lori Woodley, the 5th Grade field trip to the City of Thousand Oaks to the City Clerk's Office, CSF sponsoring the Odyssey of the Minds event on March 2, and the Annual Starlight Soiree honoring Terry McCallum and the Kenrose Kitchen Foundation.

District Advisory Council (DAC): Cindy Mayling, future DAC President, spoke about the first DAC meeting of 2019, which included a presentation from Lou Lichtl on 6th Grade Outdoor School, information on the California Voting Rights Act, and data from the California Dashboard. The next DAC meeting will take place on February 12, 2019.

G. Presentation: McKinney-Vento & Foster Youth by Lisa A. Miller, Assistant Superintendent, Student Support Services

Ms. Miller presented information on the McKinney-Vento Act and Foster Youth, including the following: the needs of homeless students and foster youth, support for students experiencing hardship and trauma, increasing awareness of our diverse population, family living situations, community resources available for these students and their families, homeless liaisons at the sites and progress monitoring, academic interventions, scholarships and outreach assistance for counseling services, Conejo Closet, recent successes and future goals.

H. Comments - Public

President Connolly announced that there were eight comment cards submitted:

- Speaker 1 spoke about the needs for LGBTQ training for staff at CVUSD.
- Speaker 2 commended Oak Park Unified for their efforts on gender diversity training, and asked if the community could participate in the Conejo Closet.
- Speaker 3 yielded time to Speaker 4.
- Speaker 4 spoke about the transgender population, gender identity, intolerance, and the need for gender diversity training for staff.
- Speaker 5 spoke about the need for LGBTQ/gender diversity training.
- Speaker 6 spoke about the importance of gender diversity training.
- Speaker 7 spoke about the importance of gender diversity training for staff.
- Speaker 8 spoke about the importance of gender identity training and properly supporting LGBTQ+ students.

I. Comments – Board of Education

Board members spoke about the following events/topics: Celebrating National School Counselor Week, Oak Park's gender diversity training, Latino Connect Club meeting, Student Gay/Straight Alliance Club, DAC, DELAC and GATE DAC meetings, Budget LCAP meeting, Governor's Budget Workshop, Teacher of the Month presentation, Coalition of Youth and Families meeting, Principals' Roundtable, Borderline event, KA19 podcasts from Sequoia Middle School and the Mannequin Challenge.

J. Comments – Superintendent

Dr. McLaughlin thanked counselors for working with students in need and addressing their social/emotion issues and thanked the Maintenance & Operations staff for attending the Board meeting.

3. ACTION ITEMS – GENERAL – BOARD OF EDUCATION

A. Public Hearing: Composition of Potential Trustee Voting Areas Associated with the District's Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District's Demographer

President Connolly convened the Public Hearing. The demographer and attorney presented information on the total population and the citizen voting age population, protected classes representation within voting areas, the map scenarios and their boundaries, household income data, the schedule for future public hearings for draft map options, and changes in boundaries.

President Connolly announced that there were seven comment cards:

- Speaker 1 yielded time to Speaker 2.
- Speaker 2 spoke about a concern with Map Scenario 3B.
- Speaker 3 spoke about a concern with the By-Trustee Area Election process.
- Speaker 4 requested to see the map options that were presented in Closed Session.
- Speaker 5 spoke about a concern with the proposed maps being reviewed and discussed during Closed Session.
- Speaker 6 requested to see that map options that were presented in Closed Session.
- Speaker 7 spoke in favor of Map Scenario 3A.

President Connolly asked if the Board had any questions or discussion. The Board discussed the following:

- Can the Board agree to make the maps that were discussed in Closed Session available to the public?
- Would any discussion from Closed Session be made public?
- What happens if the Board does not approve a map option during the February 19 meeting
- Concepts of cracking and packing in this process
- Discussion on all map scenarios

4. ACTION ITEMS – GENERAL – HUMAN RESOURCES

A. Approval of Agreement Between the Conejo Valley Unified School District and California Lutheran University – Teaching Internship Program

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked if there were any questions or discussion, which there were none. **Motion carried 5-0.**

5. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Career Technical Education Advisory Committee

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback. President Connolly asked if there were any questions or discussion, which there were none. **Motion carried 5-0.**

B. Approval of Amendments to Board Policy 6142.3 – Civic Education

Mr. Gorback made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked if there were any questions or discussion. The Board discussed the student board member role as an extra-curricular activity, student voter registration, and requests to alter verbiage.

6. ACTION ITEMS – GENERAL – BUSINESS SERVICES

A. Approval of Amendment to Administrative Regulation 3311.1 – California Uniform Public Construction Cost Accounting Procedures

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback. President Connolly asked if there were any questions or discussion, which there was none. **Motion carried 5-0.**

7. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES

A. Approval of Amendments to Board Policy and Administrative Regulation 6164.4 – Identification and Evaluation of Individuals for Special Education

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly announced that there was one comment card:

- Speaker 1 spoke about the fear of labeling students and the concern that a SST can delay assessment for special education.

President Connolly asked if there were any questions or discussion. The Board discussed parent rights regarding assessments and IEP meetings, and whether documentation is available in Spanish if requested. **Motion carried: 5-0.**

B. Approval of Amendments to Board Policy and Administrative Regulation 6164.6 – Identification and Education Under Section 504

Mrs. Fitzgerald made the motion to approve, seconded by Mr. Gorback. President Connolly asked if there were any questions or discussion, which there were none.

Motion carried 5-0.

8. ACTION ITEMS – CONSENT

Mrs. Goldberg made the motion to approve the Consent Agenda, seconded by Mrs. Fitzgerald. President Connolly stated that the Board would first address approval of the items pulled from the Consent Agenda.

A. Personnel Assignment Orders

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked if there were any questions or discussion, which there were none. **Motion carried: 5-0.**

F. Approval of Purchase Order Report (PO's exceeding \$5,000)

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked if there were any questions or discussion. Mrs. Everett asked why there were no POs under \$5,000 on this agenda, to which Dr. Hayek replied that the agenda timeline was the reason for the lack of POs under \$5,000. **Motion carried: 5-0.**

President Connolly asked for a motion to approve the remainder of the Consent Agenda. Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback.

B. Contract for Residential Treatment Center Placement for a Student with a Disability - #24 18/19

C. Contract for Residential Treatment Center Placement for a Student with a Disability - #25 18/19

D. Approval of Services Agreement Between CVUSD and Riddell

E. MEASURE I: Notice of Completion

G. Disposal of Surplus and Obsolete Equipment

Motion carried: 5-0.

9. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION

A. No items

10. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES

A. No items

11. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of the Development and Implementation of 2018/2019 School Accountability Report Cards (SARC)

President Connolly asked if there were any questions or discussion. The Board discussed the link provided to access the SARCs online, availability in English in Spanish, and the approval process for the release of the 2018-19 SARCs. 2017-18 SARCs are being published at this time.

B. Approval of Title I School Level Parent Involvement Policies for Acacia, Conejo, Glenwood, Ladera and Walnut Elementary

President Connolly asked if there were any questions or discussion. The Board discussed how these plans are tied to the LCAP and requested information on the success of last year's plan. Dr. McLaughlin confirmed that staff and administration have been meeting throughout the year to discuss the implementation of these plans.

C. Approval of Contract – Outdoor School

President Connolly asked if there were any questions or discussion. Mrs. Fitzgerald asked what the difference in cost is for the District for this year's program, to which Kenny Loo responded that the District cost is down \$4,900 from last year. The cost per student remains at \$250.

12. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES

A. Maintenance and Operations Reorganization Update

Dr. Hayek presented information on the Summer 2018 schedule for clean up at the high school maintenance areas, the County inspection report that noted major violations and safety deficiencies at the Maintenance & Operations facility, lead positions that were transformed into supervisor positions, the assignment of grounds crews to zone areas within the high schools, roundtable meetings to garner feedback and make improvements, accomplishments and the challenges that remain.

President Connolly asked if there were any questions or discussion. The Board discussed the reason for employee moves into the 750 Mitchell and 667 Rancho Conejo buildings, employee parking issues, options to best utilize the facilities, status on the number of employee vacancies, workloads and the work order system, the possibility for a Board/Cabinet field trip to the Mitchell building, positive feedback on changes, and the total cost of funds for the reorganization. The Board and staff continued discussion on the potential location for Century Academy and proper accountability measures for employees.

13. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES

A. Approval of New Board Policy and Administrative Regulation 5145.13 – Response to Immigration Enforcement

President Connolly asked if there were any questions or discussion. The Board discussed verbiage change requests, the options for providing this information to parents and staff, and sharing this information proactively with parent groups

14. ADJOURNMENT

A. Future Board Topics / Activities

The Board requested to add the following items as future Board topics:

- Implementing professional development on diversity training
- Policies on dual enrollment and concurrent enrollment
- Report and budget information on Century Academy, Conejo Valley Adult Education, NfL, and the differences between NfL and the parenting programs
- Posting the Board agenda in Spanish

B. Adjournment

President Connolly adjourned the Open Session at 10:27 p.m. The next regularly scheduled Board meeting will be Tuesday, February 19, 2019, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

September 17, 2019

Date



Clerk

September 17, 2019

Date



Superintendent